

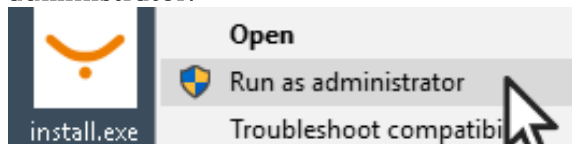
SOHO/NOHO – Printer installation guide for Windows 7, 8, 8.1 & 10 (32- and 64bit)

1. Install:

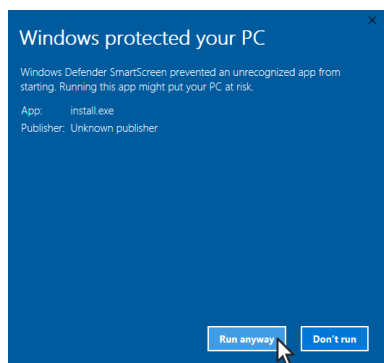
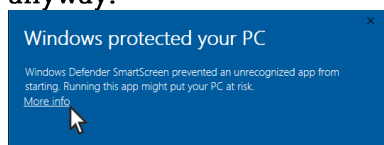
Get the printer software [here](#).

Open `driver_printer_windows_en` and drag the file `install` to your Desktop.

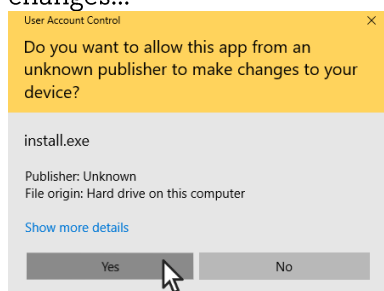
Right-click `install` and choose **Run as administrator**.



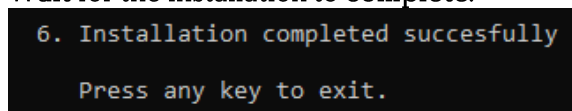
If the window **Windows protected your PC** appears, click **More info** and then click **Run anyway**.



Click **Yes**, the application is allowed to make changes...



Wait for the installation to complete.

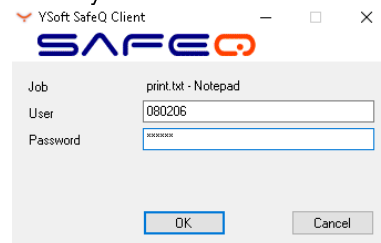


The printer SOHO FollowMe is now ready for use.

2. Print:

When you **print** a document on your PC, you will be prompt for **User** and **Password**. If you haven't got a **Print-ID**, you can get one at the SOHO Reception.

Enter your **Print-ID** and click **OK**.



Your print is sent to a **print server** and is **queued** for printing. If you do not print the job within **3 days**, the job will be **deleted** from your queue.

3. The use of SOHO/NOHO's printers:

Go to the nearest or your **preferred printer** and place your **ID-card** at the **check mark** below the printer panel to **log in**.

You can log on **any printer** in both SOHO/NOHO and **access** your print queue.

When logged in, you can **view** and **print** print jobs in queue, **scan** to mail, etc. If necessary follow the **guide** at the printer.

Newly Created Users:

If you **newly** got your ID-card, you may have to log on to the printer **manually** with your **Print-ID** **after** you have placed the ID-card.

Forgot your card:

If you **forgot** your ID-card, you can log on printers with your **Print-ID** only. Enter your **Print-ID** in the username and password fields on the **display** of the **printer**.

Help:

Should any **problems** regarding installation or the use of SOHO/NOHOs printers occur, please contact **SOHO IT**. Contact **information** can be found below.